



2001 Hunter Street Tyler, Texas 75701 (903)593-7465 Director: Aimee Schutz

## New Student Information Form

Today's Date: \_\_\_\_\_ Are you a CCS Client? Yes \_\_\_\_\_ No \_\_\_\_\_

Parent #1 Name: \_\_\_\_\_ Parent #2 Name: \_\_\_\_\_

Best Phone Number to be reached at: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Child's Name: \_\_\_\_\_

Childs Date of Birth: \_\_\_\_\_ OR Mom's due date: \_\_\_\_\_

Child's Gender: Male \_\_\_\_\_ Female \_\_\_\_\_ Date care is needed: \_\_\_\_\_

Days to attend: Monday \_\_\_\_\_ Tuesday \_\_\_\_\_ Wednesday \_\_\_\_\_ Thursday \_\_\_\_\_ Friday \_\_\_\_\_

How did you hear about us? \_\_\_\_\_

Referred By: \_\_\_\_\_

There is a **non-refundable \$90 registration fee** due when you go through Admissions on our online enrollment and billing program called TADS. Once the registration is paid the child's spot will be held for up to 6 months. If there is not a spot available immediately your child's name will be put on our waiting list. You will remain on the waiting list for no longer than 9 months, during which time we will be in contact with you. If we have not heard from you within 9 months you will be removed from our waiting list.

### FOR OFFICE USE ONLY

Person giving tour: \_\_\_\_\_ Special Notes: \_\_\_\_\_

Initial email sent: \_\_\_\_\_ Additional contact made: \_\_\_\_\_

Completed the following: Admissions: \_\_\_\_\_ Enrollment: \_\_\_\_\_ Billing set-up: \_\_\_\_\_

Classroom #: \_\_\_\_\_ Start Date: \_\_\_\_\_

*Developing life-long learners while connecting families to Christ*